

Get ready, PIT!



Pittsburgh International Airport

Our journey to a new airport.

The Final Countdown!
Complete Your Final ORAT Checklists.

Change Overview

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The Final Countdown! Complete Your Final ORAT Checklists

With just a few weeks remaining before the opening of the new PIT terminal, this is the final edition of *Get ready, PIT!*

Of the six Personnel Readiness modules developed by our ORAT team, three have already been delivered, and the final three are currently underway: **System, Processes** and **Safety & Emergency**.

As with our September edition, this publication includes a final set of critical checklist items that apply to the majority of PIT employees. If you have questions or need support with any item, please ask your ORAT Champion or visit getreadypit.com.

Our Personnel Readiness Module Delivery Update

 Facility	Audience: All Badge Holders What to Expect: Orientation to the new terminal layout—entrances, exits, staff amenities and key zones.	Complete
 2 Staff Journey	Audience: Stakeholder-Specific What to Expect: What does Day One look like for you? From how you arrive to where you clock in—every step mapped out.	Complete
 3 Operational Space	Audience: Stakeholder-Specific What to Expect: Explore your work area—check-in, security, boarding gates and back-of-house operations.	Complete
 4 System	Audience: Role-Specific What to Expect: Depending on your role, you'll receive course instruction on the technology you'll use—whether it's baggage handling, Flight Information Display Systems or access control to communications tools.	In progress
 5 Processes	Audience: Role-Specific What to Expect: Learn new workflows, handoffs and Standard Operating Procedures (SOPs) tied to your duties.	In progress
 6 Safety & Emergency	Audience: All Badge Holders What to Expect: Understand your emergency gathering points, alarm protocols and evacuation routes.	In progress

Modules 4 and 5 Checklist – System and Processes

Our **System** and **Processes Readiness Modules** focus on the customized experiences each team and individual must complete to be ready to operate in the new space.

Here's the checklist for these modules:

- ☐ I've received—or asked my manager or ORAT Champion about—the role-specific technology training(s) I need to perform my job in the new space.
- ☐ I've completed that training, and I've successfully logged into the systems or new technology on-site in the new terminal. If I've encountered issues, I've reached out to my manager or ORAT Champion to resolve them.
- ☐ I've received—or asked my manager or ORAT Champion about—the role-specific processes I need to follow in the new space. I now understand any new handoffs and/or Standard Operating Procedures (SOPs) associated with working in the new space.

Module 6 Checklist – Safety & Emergency

Our final Personnel Readiness Module—**Safety & Emergency**—is a critical one. It focuses on knowing where and how to respond to safety and emergency situations in the new terminal.

- **ACAA team members** will receive their training through an online, on-demand e-learning system.
- **Other team members** will receive training through their station manager or ORAT Champion. That training could include classroom sessions, cheat sheets, toolbox talks or site walks, and each team will receive a customized delivery of Module 6.

Here's the checklist for that module:

- ☐ I've received notification about e-learning on Safety & Emergency protocols, or my manager or ORAT champion has given me instructions.
- ☐ I've completed my Safety & Emergency training for the new PIT terminal and understand what to do in the event of an emergency.

Don't miss a beat—stay ready, PIT!



Get ready, PIT!
website

Visit getreadypit.com for
the latest updates and information.



Two Final Checklist Items: Badge Testing and Parking

Just two more items remain on the final checklist, and these should look familiar, since we included them in the September edition. In fact, they're so crucial to a successful Day One that they merit repeating now.

Badge testing

- ☐ If I need access to secure locations in the new terminal, I've tested my badge to ensure it works and grants access to my designated work areas.

Parking

- ☐ I know where to park on Day One and understand that employee shuttles will be dedicated solely to PIT employees. I also know that shuttle drive time to the new terminal will be no more than 10 minutes, and I have factored that into my transit time to work.
- ☐ If I haven't yet watched the video on parking, shuttle service and terminal arrival, I'll do so now.



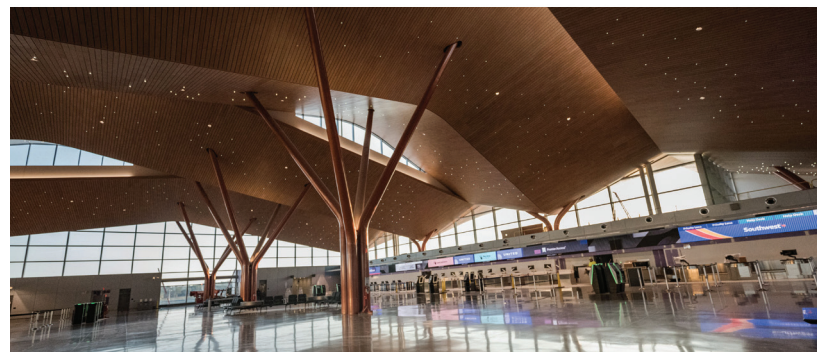
PIT Parking
and Shuttles

Stay Informed: Visit getreadypit.com frequently

[Getreadypit.com](https://getreadypit.com) is your go-to source for the latest updates leading up to opening day. **Bookmark it and check it often** as we count down to Day One. Any additional updates will be communicated across the campus through leadership and ORAT Champions and posted to the site.

PIT TRANSFORMED

MENU



Get ready, PIT!

First Public Trial Complete. A Second, More Advanced Public Trial Will Be Scheduled

On September 20, we held an initial Public Trial with over 300 Pittsburghers volunteering to test and help improve new airport systems and processes. We captured valuable lessons learned and are sharing them across our teams to strengthen our readiness.

A second, more advanced Public Trial will create the opportunity for more public participation to meet the robust public interest. This larger, full-scale rehearsal will simulate a typical day at PIT once the new terminal opens, with volunteers testing parking, check-in, security and other aspects to enhance readiness for Day One.

We extend our appreciation to community volunteers and PIT team members for rising to the occasion and supporting the success of these trials.

Our Initial Public Trial Served as a Valuable Test and Learn



Have an October birthday? Act now to renew your badge

If your current badging credentials expire in October, now is the time to renew your badge. Please act now to avoid any delays during our transition to the new Badging Office space and the use of new equipment.